

## MESA COMMUNITY CLUB BOARD MEETING FEBRUARY 3, 2015

Board Members in attendance: Rebecca Mullen, Melinda Roberts, Dari Alexander, and Steven Bryson

Guests in attendance: Loretta Kachin and Andrea Clark

The January 2015 minutes were accepted with a motion from Melinda and a second from Steven.

**Treasurer Report:** Steven reports that there was not much activity this month, there were no rental deposits and three checks were issued for deposit refund and janitorial supplies. See attached report. Discussion around Andrea Clark's concerns with the general ledger system of accounting. Andrea asked Steven why he made this recommendation to move to this system from Quickbooks. Steven explained that there are so few transactions each month and it is a simple method with complete transparency and is a much easier system to learn. It would be easy for a new person to take over the office of Treasurer. Learning Quickbooks has been an issue in the past with new persons in this position. Steven reports that there is nothing in the bylaws that states Quickbooks must be used.

Andrea Clark restated that she does not feel a general ledger system of accounting is an acceptable method for a non-profit. She stated the new system will not hold up in an audit and that if the Board does not go back to using an established accounting program with (GAP) generally accepted principles, such as Quickbooks, an audit will be requested by Jim French.

Steven will contact Jean Davis at the County for an opinion on this.

Steven reports that the \$100.00 lease payment was made to the County.

The MCC will be opening an account with Central Supply, Rebecca and Loretta will be the two persons authorized signers on this account.

Continued discussion around whether such items as toilet paper and cleaning supplies should go through the PID vs be paid with MCC monies. Andrea Clark feels strongly that the PID should not pay for these items, and that the PID monies are designated for larger projects/improvements to the facility. She purports that the rental fees collected by the MCC should cover these items. It was decided that one purchase a year of toilet paper, towels, and cleaning supplies will be made with PID funds for general facility upkeep, additional purchases throughout the year will be made with club funds.

Melinda made a motion to accept the Treasurer's report which was seconded by Dari, report accepted.

**Rental Calendar report:** See attached reports. Upcoming events include boys basketball, a Contra Dance, computer classes, ditch meetings, the Hope West annual fundraiser, PV High School prom, and a few private rentals.

Loretta found a second drop box key, one will be kept in the locked supply closet. Becky requested purchasing a small ladder to allow her clean lights which was approved. Steven will purchase a ladder. Becky also reports that there are some white plastic little kid tables that are in poor condition and a safety hazard and suggests they be discarded.

Loretta met with Central Distributing and they will be installing new paper towel and soap dispensers. A trash can for the men's room and two dust mop frames were ordered. Loretta found a place to order spindles for the toilet paper dispensers. She recommends replacing the cam locks on the toilet paper dispensers with a set that is all keyed alike. She will look in to the options and make a recommendation.

Rental Sub-committee meeting was held and attended by Rebecca, Dari, Melinda, Loretta and Demi. This group met to discuss rental policy for non-profit (501c3) organizations such as Hopsice, PV Resource Center, and PV 4-H. Discussed having them pay the PID rate *or* 10% of their total profits and a \$50.00 per day rate for additional set up/take down days.

Non-local nonprofits charged at 1.5x the PID rate.

Local organizations without 501c3 designation such as youth baseball, gardening group, suicide prevention group (Powderhorn bike race) pay the PID rate *or* 10% of their total profits.

This is a work in progress, rates are stable for 2015 calendar year and rates may increase for 2016. Recommendations will be made at the Annual Meeting in September.

Research needs to be done around the cost of utilities, water usage, etc...and also of the perception that rates are "too expensive" for PID members and "too low" for non-PID.

**Maintenance Report:** Mo not in attendance but reports via email that signs have been placed with directions for lighting the stove and also for the pressure pump switch. The County has walked through the facility with contractors regarding chinking and staining the old gym. The light in the foyer is out.

Ed Morgan emailed a copy of the PID lease agreement.

Monthly walk through to check for cleanliness will be completed for February by Melinda, Rebecca will do it in March, and Steven for April.

**Old Business:**

**Lease/Document Location:** Rebecca wants to keep a copy of this document at out fingertips. It will be printed from Mo's email.

**Snow Removal:** No report, Rebecca will check with Mo to find out where we are with this.

**Flag Light:** No report

**News for the PV Times and PV Resource:** Easter Egg hunt.

**Community Garden Report:** No article was posted in the PV Times. Melinda states she contacted prior members and is setting up a meeting next week.

**New Business:**

**Library:** Amri has expressed some interest in opening the library again. No specifics at this time.

**Easter Egg Hunt:** The MCC will sponsor the annual event. The 4-H group has historically filled the eggs. Rebecca will ask if they want to do it this year. If not, Dari and Steven agreed to help fill eggs for the April 4<sup>th</sup> event.

**Board Members Needed:** There is one open seat as Deanna Phillips has resigned. Melinda reports that she may be moving out of the area as soon as March, so there may be two open seats.

Motion to adjourn was made by Dari, seconded by Steven. Meeting adjourned at 7:50 pm.

The next Board meeting will be held on March 3<sup>rd</sup>, 2015 at 6:00 pm.

Submitted by Dari Alexander, Secretary for Mesa Community Club